

BRIAN HARTMAN
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Information specialist with strong technical acumen, including information technology and HTML, Javascript, and CSS experience. Database searching and maintenance acumen. Strong verbal and communications skills.

DATABASE AND TECHNICAL PROFICIENCIES

Embase
Biosis
SciSearch
Thompson IDdb
Adis R&D Insight
IMS R&D Focus
PJB Pharmaprojects
Dialog
Medline
HTML
Javascript
CSS
Gimp 2.6
PhotoShop
Microsoft Office
Visual Basic for Applications
Working knowledge of C
Working knowledge of Visual Basic (v. 5 and Visual Studio 2005)

EMPLOYMENT

Contractor
BizInt Solutions, Orange, CA USA
February 2007 – Present

Accomplishments

- 1) Conducted mock searches for drug pipeline information to test software requirements.
- 2) Researched differences between standard HTML and Microsoft Excel implementation of HTML.
- 3) Researched XML format of Adobe Acrobat PDF files.
- 4) Demonstrated initiative in learning Microsoft Excel mso directives for HTML-to-Excel conversion
- 5) Suggested method for handling PDF exports from HTML to PDF that was ultimately implemented.

- 6) Demonstrated tweaks of XML within PDF files which impacted the appearance of PDFs, suggesting ways to modify PDFs post-production.

Key Current Job Responsibilities

- Modify HTML exports from BizInt Smart Charts to be properly imported into Excel
- Solve issue regarding table correlation between HTML and Excel
- Research possibility of sub-tables within Excel
- Define a way for PDFs to be exported from Smart Charts product and modified to specifications

Content Information Specialist

Dow Jones

July 2008-September 2009

Accomplishments

- 1) Constructed SQL queries in Microsoft Access to expedite data quality control.
- 2) Suggested and implemented Excel macros which mined spreadsheets for needed data.
- 3) Optimized existing Microsoft Access queries for speed and readability.

Key Job Responsibilities

- Data correction in online database.
- Construction of queries in Microsoft Access
- Manipulation of logos in Photoshop for inclusion in online database per database specifications

Information Analyst

Pharmaceutical Research and Development, Johnson & Johnson, Raritan, NJ USA

2001- 2007

Accomplishments

- 1) Demonstrated initiative in learning Visual Basic for Applications, the Microsoft Word macro language. This allowed automation of internal processes, dramatically increasing turnaround time – in some cases reducing task completion time from hours to minutes.
- 2) Collaborated with team on indexing information for Global Infocenter, a self-service database for clients
- 3) Collaborated with other search experts in constructing a streamlined internal pipeline process, removing ambiguity and standardizing an attractive work product for clients
- 4) Worked with software vendors (e.g., BizInt Solutions) to identify software bugs and identify feature enhancements.

Key Job Responsibilities

- Scientific literature, pipeline, and federal research searches conducted in Ovid and Dialog database platforms
- Weekly Ovid alert maintenance
- Maintain and update macros and templates for biomedical searchers and scientific liaisons as needed.
- Construction of new macros for Word and Outlook automatization

Related Rewards and Honors

2005 Vision Award – Awarded for self-teaching of Microsoft Visual Basic for Applications language and construction of Word macros automating two internal processes: Premium Intelligence Bulletin and pipeline search results.

**Reference Librarian
Middlesex County Community College, Edison, NJ USA 2000-2001**

Key Job Responsibilities

- Reference searches for students and faculty across a wide variety of databases
- Assisted in construction of a database for physical meeting resources (e.g., rooms, faculty, equipment)

**Indexer/Taxonomist
Reed Elsevier Publishing, New Providence, NJ USA 1996-1998**

Accomplishments

- 1) Identified vulnerability in custom database, strengthening the integrity of critical internal data.
- 2) Provided ad hoc technical support for the transition from Windows 3.1 to Windows 95.

Key Job Responsibilities

- Indexed information for Martindale-Hubbell Legal Directory biographical database
- Construction of Excel formulas for spreadsheets
- Ad hoc end user technical support of colleagues

EDUCATION

2000 Master of Library Service
Rutgers, The State University of New Jersey, New Brunswick, NJ

1993 BA, English Literature
Ramapo College, Mahwah, NJ